



Contract Staff Position Profile

Job Title: Children's Ministry Assistant	Report to: Director of Ministries - Children
Contract Position: Jan 2020 – May 2020 Wage: \$15	Hours of Work: Eight hours/week Sunday - 9:30am-12:30pm, plus five additional hours

Position Overview:

This position is in place to support the vision of Coast Hills Church, and in particular, the Kidz Life program. Kidz Life helps children to connect with God through biblical teaching, worship, group discussion and age-appropriate activities. Our hope is to develop life-long followers of Jesus and we practice this by living out our church's vision of being a Jesus-centred community, creating gracious space through acts of generous love.

The individual in this role will expand his/her skills by helping with small group teaching/facilitation, large group program creation/facilitation and volunteer development.

Position Description:

- Prepare and teach small group Kidz Life lessons regularly within our current Sunday morning program.
- Prepare and facilitate large group Kidz Life lessons at set intervals throughout the calendar year.
- Collaborate with the staff team and participate in programming for scheduled Family Services.
- Create relationships with children and their families during Kidz Life and community events.
- Explore strategies that support special needs in Kidz Life.
- Explore strategies that support Accessible Sundays in Kidz Life.
- Participate in weekly set down procedures in Kidz Life.
- Collaborate, develop and oversee a Easter program/feature in Kidz Life.
- Support the staff team in the development and implementation of children's and family events and workshops.
- Complete various administrative tasks/projects as directed by the staff team.
- Other duties as assigned

Personal Characteristics:

- Exhibit a positive attitude and model a mature and professional demeanor
- Self-initiator who is able to work independently as needed
- A team player who is able to work well with others and be flexible
- Creativity and skill in program planning
- A genuine passion for children and families growing in their love for Jesus

- Inter-personal skills (able to relate well with children and parents/guardians)
- A commitment to the Statement of Faith of the Canadian Conference of Mennonite Brethren Churches
- A commitment to the community of Coast Hills Church and its core values and mission
- A cleared criminal record check is required upon hire.

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